

# FACE Adult Education Lesson Plan Guide

There are three pages in the adult education lesson plan.

## 1. Adult Education Student Roster.

Maintain a list of your active adult education students. Group students based on their long-term goals and add some of their needs and interests to help you work with them. Complete this at the beginning of the year and update it when you get new students or if students' goals change over time.

Write student names and long-term goals in one of the five categories:

- Skills Improvement: Reading, Writing, Math, Technology
- High School Equivalency or Diploma /GED /HiSet
- College Entry /College Success
- Workplace/ Career Focus
- Other

## 2. Individualized Learning Lesson Plan

This form will help you keep track of what students are working on individually. Place the students in their goal categories, log what they are working on, and note how you will provide assistance.

- **Small group and individualized learning.** An hour and a half of adult education time each day is scheduled for individualized and small group activities. When several students are working on the same thing, bring them into small groups so they can support one another. Circulate among the individuals and groups of students to facilitate their learning.

## 3. Weekly Lesson Plan

- **Days 1-4.** There is room on this lesson plan for four days of plans each week.
- **Whole group.** Bring students together into a whole group activity each day for about an hour. Plan your:
  - Learning objective: What will students learn?
  - Guided practice: How will you facilitate their learning?
  - Assessment: How will you check for understanding?
- **Reflections and next steps.** Take time each day for reflection. Ask students how they felt about the day's work and ask yourself how you felt the day went. How did students respond to the content and activities? What are your next steps?