



2019-2020 EOWPVT Submission Dates

First assessment administered is due to NCFL by October 11, 2019

Second assessment administered is due to NCFL by January 17, 2020

Third assessment administered is due to NCFL by April 10, 2020

Before administering the EOWPVT assessment, please review the Online Training Module on the Center Based FACE website (<http://face.familieslearning.org>) under preschool modules. *Be sure to complete the survey so you can receive your professional development certificate.*

After administering the assessment, complete the following:

1. Review the test:
 - Are the following filled in completely?
 - Child's name
 - Examiner's name
 - School name
 - Are both the date of testing and child's birth date filled in and complete on the correct line? (*Do not calculate the chronological age of the child -NCFL does that.*)
 - Is the NCFL label filled out completely including the NASIS number?
 - Record the raw score on the front page. (*You do not need to convert to the standard score.*)
 - Record in the comment section any additional information or challenges you had in administering the test to a child.
2. Make a **copy** of the test for the child's file.
3. Mail the **original** EOWPVT test booklet to NCFL at the address below.

All tests are reviewed by NCFL for accuracy in scoring, entered into a spreadsheet, and then sent to the evaluator for analysis.

If you have additional questions, contact your NCFL Technical Assistant or send an email to face@familieslearning.org.

Send the completed original EOWPVT forms to NCFL at the following address:

National Center for Families Learning – FACE
Attention: Vanessa Scott
325 W. Main Street, Suite 300
Louisville, KY 40202